

# MINUTES

## ODWHRA Monthly Meeting

October 22nd, 2007

7:00 p.m. RA Center – Courtside A

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### Introductions

- The members of the executive are below. Their contact information is on our website.
    - Referee in Chief - Carol Banks
    - Assistant Referee in Chief - Kim Stephenson
    - Treasurer - Kim Stephenson
    - Head Assignor – Richard Giroux
    - Director of Supervision – France Lapratte
    - Director of Discipline – Jeff Demers
    - Director of Appeals – Don Cram
    - Director of Development – Jonathan Address
    - Secretary – Megan Lamont
    - Scheduler – France Lapratte
    - Meeting Coordinator – Sharron Malott
    - Social Convener – Paul Mallette
    - Webmaster – Jeff Demers
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### LeagueGM

- Please register in all three leagues.
    - ODHWA – competitive and non-Ottawa based house league
    - MOGHL – Ottawa based house league
    - ODWHRA – exhibition games and tournaments
  - ODWHA is now using Goalline for their stats and schedules. MOGHL is still using LeagueGM for everything.
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### Meetings

- Quiz – starting with the November meeting, all officials are required to do the online quiz. You can log in at [www.odwhra.com](http://www.odwhra.com)
  - Attendance required unless there is a valid reason, if you will be absent you must email [meetings@odwhra.com](mailto:meetings@odwhra.com)
  - Cheque pick up – if you are going to be absent and wish to have someone else pick up your cheque, you must inform us in the same email.
  - Meeting times are posted on our website
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### Game Reports

- The white copy should be kept and mailed out to the appropriate person, an envelope is to be provided by the offending team
  - Fill out game reports on our website, Misconducts, CFB, CTH, any major penalty
  - Match game reports must be done within 24 hours, all other game reports are to be done within 48 hours. The sooner the better
  - Make sure you select the correct league (MOGHL or ODWHA) – it affects who gets the report.
  - Review it for accuracy and errors. Player will not get the punishment they deserve if the report is incorrect or incomplete.
  - Jeff will review all reports to ensure accuracy
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## Supervisions

- The supervisors are:
    - France Lapratte
    - Richard Giroux
    - Don Cram
    - Shaun Bugyra
    - Eric Bouffard
    - Julie Laframboise
    - Carol Banks
    - Jeff Demers
  - Ratings were determined at the beginning of the season unanimously by all supervisors
  - A supervisor may recommend for an official's rating to be changed or the official may formally request that their rating be changed. The official may request that their rating be evaluated, formally on our website, by filling out the "[Request for Rating Evaluation](#)"
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## Development and mentor program

- All first and some second year officials have a mentors assigned to them. In some cases this mentor will shadow the mentored official, for as long as deemed necessary, on the ice. The mentor will be that official's contact person throughout the season if they have any questions or concerns.
  - There are 11 mentors and over 25 mentored officials that are participating in the program.
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## Assignments

- The Assignors are:
    - Richard Giroux – central
    - Sharron Malott – Orleans, Rockland
    - Megan Lamont – Kanata
    - Shaun Bugyra – valley, Kemptville, Russell, Embrun, Chesterville, Barrett arenas
    - Sue Cronkwright – Carleton Place, Smiths Falls, Perth
  - According to our constitution, you are required to arrive 30 minutes before game time. If your partner is not present 20 minutes prior to game time you must call the ref line at (613) 620-3266
  - The dress code is as follows: no jeans, baseball caps, or team insignia such as team jackets
  - Update your calendar, i.e. if you work 9-5, Monday to Friday, make yourself unavailable during those hours. That way it is easier for the assigners to book people for tournaments that have Friday daytime games.
  - Set your arena preferences, preferred vs. acceptable
  - Games up for Grabs are still the official's responsibility and the official must officiate the game if no one picks it up
  - A/AA games still do not go up for grabs, please advise the assignor responsible.
  - Upcoming tournaments – NCCP Comp Nov 9-11, Gloucester Comp/HL Nov 15-18, Kanata Comp Nov 22-25
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## Fees and cheque distribution (Kim – Carol for Kim)

- The fees are as follows:
    - Senior officials - \$25.00
    - Level 1 officials – no charge
    - Senior out of town officials - \$15.00
    - The fees will be deducted from the December cheque as November is the busiest month.
  - Cheques are distributed at the monthly meetings
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## Dressing room procedures

- The dressing room door is never to be locked when persons of opposite gender or an adult and minor (under 18) are officiating together
  - One official must leave the room while the other changes.
  - Same rules apply for supervisors.
    - If you would like your parent/guardian to join you while the supervisor is in the dressing room, you are encouraged to ask them to join you.
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